In a web browser, navigate to HCOnline (hconline.healthcomp.com/us/c/).

Enter your username and password and click Log In.

Once you've logged in to HCOnline, you will be directed to the Home page. In the menu bar, click Find a Provider (Screen 1).

To search for a PCP, enter your location in the Located Near field. In the I'm looking for a dropdown menu, select Doctor & Other Health Professionals. Select the checkbox for I'm Looking for a Primary Care Physician (PCP). Once the checkbox is selected, a dropdown menu will appear listing your name and the names of your spouse and dependents (if applicable). Select the member that you are designating the PCP for. Enter any additional search criteria (if desired) and click Search (Screen 2).

The Search Results page will display a list of providers that match your search criteria and a map showing the providers' locations. To designate a PCP, click on a provider in the Search Results list. More information on the selected provider will be displayed on the left side of the screen. Click Set as my PCP (Screen 3).

Once you have designated a PCP, HealthComp will send you a new ID card. Please use your new ID card for all visits to healthcare providers.

Questions? For assistance, please contact our Customer Service team at 1-800-442-7247.
You can check to see if you've already designated a PCP by checking your User Profile on HConline.

To view your designated PCP:

1. In a web browser, navigate to HConline (hconline.healthcomp.com/usc/).
2. Enter your username and password and click Log In.
3. Once you've logged in to HConline, you will be directed to the Home page. You can access your User Profile by clicking on your username (located in the top right corner of the screen). From the dropdown menu, click Profile (Screen 4).
4. In the User Profile, scroll down to the section titled Designated Primary Care Physician. If you have designated a PCP, information on your selected PCP will be displayed (Screen 5). If you have not designated a PCP, you will be instructed to do so using the Find a Provider feature (see previous page). If you would like to see if your spouse or dependents have designated a PCP, select their name from the dropdown (Screen 5).

Questions? For assistance, please contact our Customer Service team at 1-800-442-7247.