

TUITION ASSISTANCE—DEPENDENT CHILD CERTIFICATION

Must complete one form per **undergraduate** dependent per calendar year

Return via email to payroll@usc.edu or by fax to (213) 740-3051

See TUITION ASSISTANCE FOR YOUR FAMILY at <http://employees.usc.edu/tuition-assistance-family/>

Employee information

Current/former employee name

Student name

7-digit USC ID (in Workday or on paycheck)

10-digit student ID

SELECT ONE

Dependent child

Not dependent child

I certify:

1. The student named above is my child (including a stepchild or legally-adopted child)
2. I provide over half the named student's support

I understand that a false certification of the student's dependent child status could result in tax penalties. I further agree to notify Benefits Administration (uschr@usc.edu) of any change to this tax status.

(Note: Tuition assistance benefits for children of registered domestic partners are not exempt from federal taxation)

I understand that tax reporting and withholding will take place as follows:

Spring semester . . . February, March, April

Summer sessions . . . July, August, September

Fall semester October, November, December

Current/former employee signature

Date