

President's Award for Staff Achievement—NOMINATION FORM

This is a fillable PDF form that can be completed on your computer. When finished, save completed form on your computer and follow the instructions on the *President's Award website* for how to submit.

Nominations will not be considered without supporting documentation (recommendation letters). You may submit an unlimited number of letters in support of a nomination, but only one nomination form should be completed.

Nomination materials are confidential. However, you may grant permission for them to be shared with the Staff Assembly so that your nominee may be considered for a monthly Staff Assembly award, independent of this award process.

I grant permission for all material I submit for this nomination to be shared with Staff Assembly Yes No

You are nominating

Last name _____ First name _____

Title _____ Telephone _____

School/division _____ Department _____

Building address _____ Mail code _____

Your contact information:

Last name _____ First name _____

Title _____ Email _____ Telephone _____

Department _____ School/division _____

Building address _____ Mail code _____

For office use only

Exempt? Yes No

Hire date _____ Years of service _____ Nomination year _____