



USC University of
Southern California

C. L. MAX NIKIAS
President

Robert C. Packard President's Chair

*Malcolm R. Currie Chair in Technology
and the Humanities*

October 17, 2016

Dear USC community,

All members of the USC community are invited to submit nominations for the 2017 President's Award for Staff Achievement, which will be presented at the annual Staff Recognition Luncheon on Monday, March 27, 2017. This award is presented annually to a current, full-time member of the staff who has made outstanding contributions to the enhancement of USC. The award carries with it a \$3,000 honorarium.

The nomination period runs from October 17 to December 31, 2016.

The nomination form, as well as helpful guidelines and other information, is available at the President's Award website at <http://employees.usc.edu/benefits/presidents-award/>. All nominations will be reviewed by the staff achievement advisory committee, which will submit a short list of nominees to me for final selection.

Yours truly,

C. L. Max Nikias
President

cc: Michael Quick

Provost and Senior Vice President for Academic Affairs

Albert R. Checcio

Senior Vice President for University Advancement

Todd R. Dickey

Senior Vice President for Administration

Thomas E. Jackiewicz

Senior Vice President and Chief Executive Officer for USC Health

Carol Mauch Amir

Senior Vice President and General Counsel

Thomas S. Sayles

Senior Vice President for University Relations

James M. Staten

Senior Vice President for Finance and Chief Financial Officer